

**GOVERNMENT OF ODISHA
HIGHER EDUCATION DEPARTMENT**

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From

Miss Rajashree Mohanty, OAS (SAG)
Additional Secretary to Government

To

Shri Ganesh Chandra Patra, IAS
Additional Secretary to Government
GA & PG Department

Sub:- Updation of employees in HRMS portal coming under Higher Education Department for e-Service Book

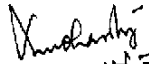
Sir,

In inviting a reference on the subject cited above, I am directed to say that in the HRMS portal, a total of 18429 employees are reflected under Higher Education Department for updation of their e-Service Books. Out of which the Service Book of employees of six Universities, two Regional Directorate of Higher Secondary Education and 285 Non Government Colleges are not to be updated at the end of Higher Education Department for the following reasons mentioned against each.

Sl No.	Name of the Office	Number of institution coming under the Office	Number of Service Books	Reasons
1	Universities	06	600	Autonomous Bodies (Non Govt. employees)
2	Regional Directorate of Higher Secondary Education	02	246	Coming under School & Mass Education Department
3	Non Government Colleges	285	13911	Employees of these colleges are not Govt. employees
Total		293	14757	

I would, therefore, request you to kindly indicate actual number of employees in HRMS portal for updation of e-Service Books coming under Higher Education Department.

Yours faithfully,


15/7/21
Additional Secretary to Government